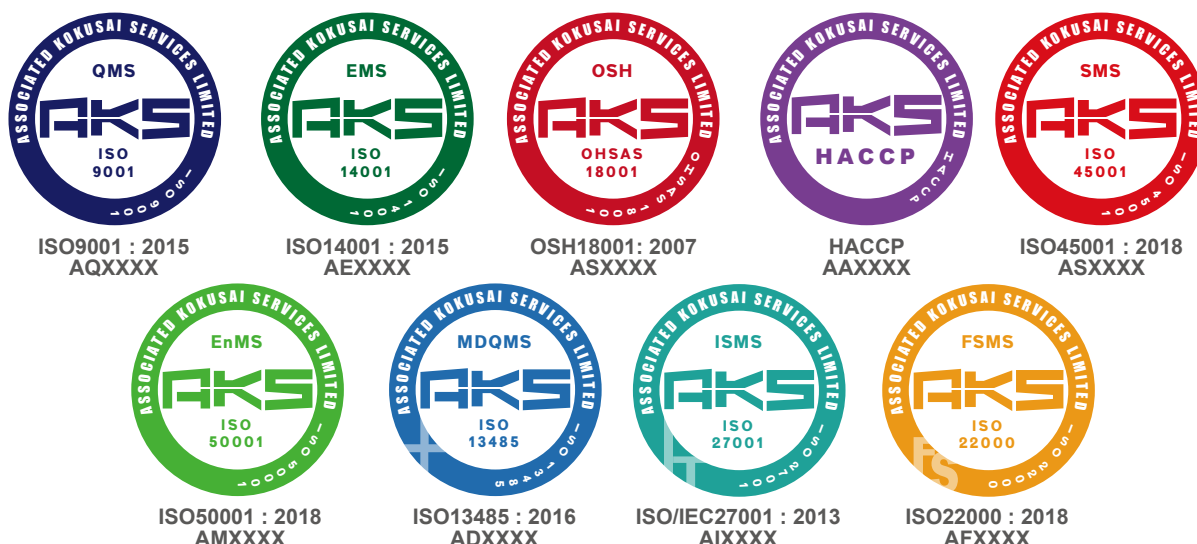


USE OF AKS CERTIFICATION MARK

The **Associated Kokusai Service Limited (hereunder as AKS) Certification Mark** is for organization whose management systems have been assessed by **AKS** as fulfilling the requirements of a given standard or scheme. It is a valuable marketing tool to promote your overall organization and service capability and we encourage you to use it fully. Our assessment team will be pleased to assist with any queries relating to displaying the AKS Certification Mark.

As a AKS Certified Organization, you may :

- a) Use the Mark designed by AKS ;
- b) Print the Mark in any color as long as it is uniform ;
- c) Use the Mark on correspondence, advertising and promotional material, internal walls and doors and on exhibition stands relating to your certification, providing such material is not misleading ;
- d) Use the Mark on electronic media (e.g. the Internet) accompanied by your certificate number ;
- e) Display your scope of certification on electronic media ;
- f) Add the management standard (e.g.ISO9001, ISO14001, ISO45001...etc.) beneath the Mark so long as it is legible.



As a AKS Certified Organization, you may not :

- a) Use the Mark without the certificate number written adjacent to it, except on vehicles ;
- b) Use the Mark on product certificates. (e.g. certificates of analysis, conformity, calibration certificates or testing certificates) ;
- c) Use the Mark so small that the text is unreadable ;
- d) Display the Mark on a product, or its packaging ;
Note: In many cases, it is permissible for service companies to use the Mark on a medium which is seen by their customers but not for the product itself (e.g. credit cards, cheque books). It is permissible to use words describing certification status as long as it is clear that the management system has been accepted, not the product.
- e) Use the Mark in promotion or advertising by any organization other than the one certified by AKS ;
- f) Use the Mark in association with any activity, service or product outside the scope of certification ;
- g) Use the Mark on presentation-style certificates (e.g. academic qualifications).
Note: The Mark is specific to the organization certified and may not be transferred to or used by other companies within the same group of companies.

USE OF AKS CERTIFICATION MARK WITH IAS ACCREDITATION MARK

If your Certificate of Registration bears an IAS accreditation mark, then the IAS Accreditation Mark may be used in conjunction with AKS Certification Mark.

As a AKS Certified Organization, you may :

- a) Use the IAS Accreditation Mark on stationery, Documents, advertisements and publicity material if they are related to your organization's certification scope ;
- b) Display the IAS Accreditation Mark on internal walls and doors and on exhibition stands ;
- c) Use the IAS Accreditation Mark embossed or stamped onto paper, provided that no other modifications are made ;
- d) Use the IAS Accreditation Mark on electronic media (e.g. the internet).

As a AKS Certified Organization, you MUST :

- a) Display the IAS Accreditation Mark in single color, preferably of white, black, green. The color of the IAS Accreditation Mark shall be chosen such that they are easily visible against the background ;
OR
Display the IAS Accreditation Mark on materials printed using full color, the IAS Accreditation Mark must be printed in the colors specified ;
- b) Display the IAS Accreditation Mark with a minimum height of 15mm unless in exceptional circumstances (e.g. business cards) ;
- c) Display the certification standard together with the certification number assigned to your organization underneath the IAS Accreditation Mark and AKS Certification Mark.



As a AKS Certified Organization, you MUST NOT :

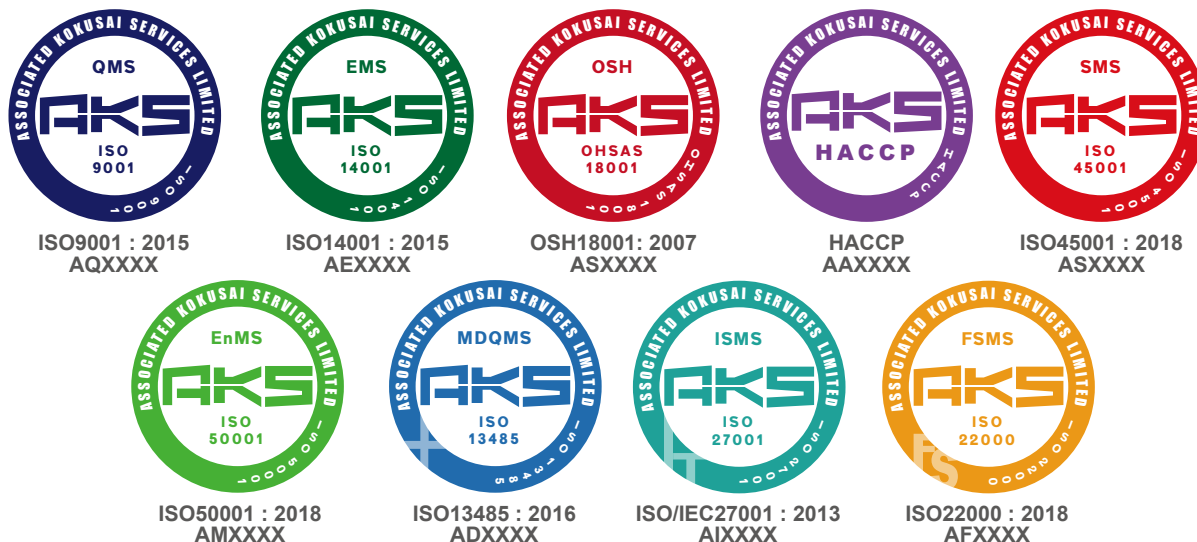
- a) Use the IAS Accreditation Mark in isolation from the AKS Certification Mark ;
- b) Use the IAS Accreditation Mark in such manner as to bring AKS into disrepute ;
- c) Use the IAS Accreditation Mark in association with goods or services outside the scope of AKS's accreditation ;
- d) Use the IAS Accreditation Mark on a product or associated documentation or certificates or in any way that may be interpreted as denoting product conformity ;
- e) Use the IAS Accreditation Mark and/or AKS Certification Mark after suspension, termination or expiry of the certification.

使用 AKS 認證標籤

AKS 認證標籤是 AKS 為指定機構審核其管理系統並符合特定標準或計劃之要求而發出的。認證標籤對於貴機構在推廣及形象上都很有幫助。我們的團隊樂意為你解決任何展示認證標籤的疑問。

作為 AKS 認證機構，你可以：

1. 使用 AKS 設計之標籤；
2. 使用任何顏色列印標籤，唯顏色必須統一；
3. 使用在信件、廣告及推廣物品、內牆及門、及與認證相關之展示架，唯有關物品不會做成任何誤導；
4. 連同證書號碼使用在電子媒體上 (例如：互聯網)；
5. 在電子媒體上展示認證範圍；
6. 在標籤下方加上管理系統代號 (例如：ISO9001, ISO14001, ISO45001)，唯需要清晰顯示。



作為 AKS 認證機構，你不可以：

1. 使用沒有證書號碼在旁邊的標籤，但使用在汽車上除外；
2. 使用標籤在產品證書上 (例如：分析證書、合格證書、校正證書、或測試證書)；
3. 使用太細小之標籤以致看不清文字；
4. 在產品上顯示標籤，或在產品包裝上顯示；

註：很多情況下，容許獲認證機構可以使用標籤在媒介上以便客戶看到，但這並不是該產品本身之認證 (例如：信用卡，支票簿)。亦容許使用詞句說明認證狀況，但要清楚說明認證的是管理系統而不是該產品。

5. 使用標籤在任何非 AKS 認證之機構的推廣或廣告上；
6. 使用標籤在任何非認證範圍內之活動、服務、或產品；
7. 使用標籤在介紹形式之證書上 (例如：學術證書)。

註：標籤只供獲認證之機構使用，不得轉讓或被同一集團內其他公司使用。

一起使用 AKS 認證標籤及 IAS 認證標籤

如果證書上是印有 IAS 之認證標籤的話，你可以一起使用 AKS 認證標籤及 IAS 認證標籤。

作為 AKS 認證機構，你可以：

1. 使用 IAS 認證標籤於文具、文件、廣告、及公開物品上，唯前述物品必須在認證範圍之內；
2. 在內牆及門、及與認證相關之展示架上顯示 IAS 認證標籤；
3. 把 IAS 認證標籤壓印或印在紙張上，唯不得作任何改動。
4. 使用 IAS 認證標籤在電子媒體上 (例如：互聯網)。

作為 AKS 認證機構，你必須：

1. 使用單一顏色顯示 IAS 認證標籤，建議使用白色、黑色，或綠色。IAS 認證標籤之顏色應選擇在背景顏色中容易被看到的顏色；

或

在使用全色印刷之物品上顯示 IAS 認證標籤，IAS 認證標籤必須使用指定顏色印刷；

2. 顯示 IAS 認證標籤之最少高度為 15 毫米，但使用在特殊情況下除外 (例如：卡片)；
3. 在 IAS 認證標籤及 AKS 認證標籤下方顯示認證標準及證書號碼。



作為 AKS 認證機構，你不得：

1. 單獨使用 IAS 認證標籤；
2. 在有機會破壞 AKS 名聲之情況下使用 IAS 認證標籤；
3. 使用 IAS 認證標籤在非 AKS 認證範圍內之產品或服務；
4. 使用 IAS 認證標籤在任何產品、相關文件、證書，或任何會令人誤以為是確認產品合符規格之物品上；
5. 於認證被暫停、終止、或失效後繼續使用 IAS 認證標籤及/或 AKS 認證標籤。